



**U.S. National Science Foundation  
Cooperative Agreement Modifications and Supplemental Financial & Administrative  
Terms and Conditions for Mid-Scale Research Infrastructure Projects**

**Effective for all new awards and funding amendments on existing awards made on or  
after October 1, 2024**

**U.S. National Science Foundation website address: <<http://www.nsf.gov>>**

**Award Conditions website address:**

**[https://www.nsf.gov/awards/managing/co-op\\_conditions.jsp](https://www.nsf.gov/awards/managing/co-op_conditions.jsp)**

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**Revision of the Cooperative Agreement Modifications and Supplemental Financial &  
Administrative Terms and Conditions for Mid-Scale Research Infrastructure Projects**

The primary purpose of the revision of the *Cooperative Agreement Modifications and Supplemental Financial & Administrative Terms and Conditions for Mid-Scale Research Infrastructure Projects* is to implement the revised 2 CFR published in the [Federal Register](#) on April 22, 2024, by the Office of Management and Budget.

A summary of the changes is included below. Any questions regarding these changes may be directed to the Division of Acquisition and Cooperative Support (DACS), at [dacspolicy@nsf.gov](mailto:dacspolicy@nsf.gov).

**Summary of Changes**

**Overall Document**

- Editorial changes have been made to either clarify or enhance the intended meaning of a sentence or section or to align the *Cooperative Agreement Modifications and Supplemental Financial & Administrative Terms and Conditions for Mid-Scale Research Infrastructure Projects* with changes that were simultaneously made to the *Cooperative Agreement Financial & Administrative Terms and Conditions* (CA-FATC). A summary of the individual changes to the CA-FATC can be found on the [NSF Cooperative Agreement Conditions website](#).
- Website references have been updated to reflect current information.
- Updates have been made to ensure consistency with terminology contained in 2 CFR.
- The term “article” has been changed to “term and condition” throughout for consistency with Government-wide terminology.
- Numbering has been updated as a result of the reordering of certain terms and conditions within the *Cooperative Agreement Financial & Administrative Terms and Conditions*.

**Change to Individual Term and Condition of the *Modifications and Supplemental Financial & Administrative Terms and Conditions for Mid-scale Research Infrastructure Projects***

- **Removal of Modified Article 6. Equipment.** As a result of the changes made to Article 8, *Equipment*, within the CA-FATC, the modified version of this term and condition has been removed from the supplemental terms for Mid-scale Research infrastructure Projects. Article 8, *Equipment*, as found within the overarching CA-FATCs will apply to mid-scale infrastructure projects without further modification unless otherwise specified within award specific terms and conditions.



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Unless otherwise specified in a special award condition of the cooperative agreement, or as modified below, the [Cooperative Agreement Financial & Administrative Terms and Conditions](#) (CA-FATC) dated October 1, 2024 are applicable to this cooperative agreement or cooperative support agreement. When the *Modifications and Supplemental Financial & Administrative Terms and Conditions for Mid-Scale Research Infrastructure Projects* dated October 1, 2024 or an award notice references a particular section of the [Research Infrastructure Guide](#), then that section becomes part of the award requirements through incorporation by reference.

**Modification to the Cooperative Agreement Financial & Administrative  
Terms and Conditions**

The CA-FATC are modified for Mid-Scale Research Infrastructure awards as follows:

**Term and Condition Number 33. Termination and Enforcement**, paragraph e. is replaced with the following:

e. Within 120 calendar days of the termination date, the recipient will furnish a summary of progress under the award and an itemized accounting of costs incurred prior to the termination date or pursuant to d., above. Final allowable costs under a termination settlement must be in accordance with the terms and conditions of the award, including this term and condition, and the governing cost principles, giving due consideration to the progress under the award. In no event will the total of NSF payments under a terminated award exceed the award amount, or the NSF pro rata share of the total project costs when cost sharing was anticipated, whichever is less.

## **Supplemental Financial & Administrative Terms and Conditions**

The CA-FATC are supplemented with the following additional terms and conditions for Mid-Scale Research Infrastructure Projects including those funded as part of Federally Funded Research and Development Centers or associated with existing Major Facilities as follows:

### **Term and Condition Number and Subject**

67.	Contract Requirements
68.	Financial Statement Disclosure of Federally-owned Property
69.	Information Security
70.	Environmental and Historic Preservation Compliance
71.	Software Development
72.	Rights in Data Necessary for the Operation and Management of the Research Infrastructure
73.	Knowledge Management
74.	Project Personnel and Competencies
75.	Financial Reporting

### **67. Contract Requirements**

a. NSF will exercise its responsibility for oversight and monitoring of procurements, contracts, or other contractual arrangements for the purchase of materials and supplies, equipment or general support services under the award. The procedures set forth below must be followed to ensure that performance, materials and services are obtained in an effective manner and in compliance with the provisions of applicable Federal statutes and Executive Orders.

The recipient must obtain written approval from the cognizant NSF Grants and Agreements Officer prior to entering into a contract if the amount exceeds \$250,000 or other amount specifically identified in the agreement. Contracts clearly identified in the NSF award budget are considered approved at the time of award unless approval is withheld by the cognizant NSF Grants and Agreements Officer. Contracts must be clearly identified in the NSF award budget on Line G6. Other. The threshold noted above also applies to cumulative increases in the value of the contractual arrangement after initial NSF approval. The recipient must not artificially segregate its procurements to lesser dollar amounts for the purpose of circumventing this requirement.

A request to enter into a contract must include, at a minimum:

1. proposed contractual arrangement document;
2. a description of the supplies or services required;
3. identification of the type of contract to be issued;
4. the proposed price and the recipient's cost or price analysis;
5. identification of the proposed vendor, an explanation of why and how the proposed vendor was selected, and the degree of competition obtained; and
6. if the contract was awarded without competition, the request to enter into a contract must include a detailed justification.

b. Assignment

The recipient must insert a clause in all contracts subject to this term and condition reserving its right to assign the contract to a third party should a successor recipient be selected by NSF.

The recipient must flow down appropriate provisions of the applicable CA-FATCs, and any special conditions included in the agreement must be included in the contract(s).

c. Notification to Proceed

NSF must review proposed activities and estimated costs for compliance with 2 CFR part 200, and agency and award specific requirements. Approval of the request does not constitute a determination by NSF of the allowability of any cost under the contract. Note: The review of contracts is necessary for verifying estimated costs and proposed activities and ensuring compliance with the terms and conditions of the award. NSF will not review the agreements for legal sufficiency.

**68. Financial Statement Disclosure of Federally-owned Property**

If the cognizant NSF Program Officer has designated real property and equipment as Federally-owned property (FOP), the recipient must disclose the total book value of individual FOP assigned to its custody under this award as a separate line item in the balance sheet and/or as a footnote in the audited financial statements. The listing should include all the designated FOP purchased or constructed, including land and buildings under the award or acquired by screening excess through GSA. It should also include Construction-in-Progress (CIP) or Work-in-Progress (WIP) totals for each piece of FOP. CIP is defined as real property that is in the process of being manufactured or fabricated but is not yet complete. WIP is defined as equipment that is in the process of being manufactured or fabricated but is not yet complete. CIP and WIP consist of the costs of direct materials, direct labor, direct purchased services, and indirect costs, including general and administrative and overhead costs. Costs coded CIP or WIP should not be depreciated.

No other real property or equipment acquired under another Federal award or entity should be included as part of this award reporting. This requirement does not supersede any financial reporting requirements required by the Financial Accounting Standards Board or American Institute of Certified Public Accountants.

Book value is defined as the original cost of the asset less any depreciation or amortization expense incurred as of the audited Balance Sheet date. The Financial Statement Disclosure of Federally-owned property must be reported as required by Subpart F—Audit Requirements 2 CFR §§ 200.500 - 200.520. The mailing address is: Federal Audit Clearinghouse, Bureau of the Census, 1201 E. 10th Street, Jeffersonville, IN 47132 and the web address is: <https://www.fac.gov>.

**69. Information Security**

Security for all information technology (IT) systems employed in the performance of this award, including equipment and information, is the recipient's responsibility. Within 90 calendar days of the award start date, the recipient must provide a written summary of the policies, procedures and practices employed by the recipient as part of the recipient's IT security program, in place or planned, to protect research and education activities in support of the award.

The summary should describe the information security program appropriate for the project including, but not limited to: roles and responsibilities, risk assessment, technical safeguards, administrative

safeguards, physical safeguards, policies and procedures, awareness and training and notification procedures in the event of a cyber-security breach. The summary should include the recipient's evaluation criteria that will measure the successful implementation of the IT security program. In addition, the summary should address appropriate security measures required of all subrecipients, researchers and others who will have access to the systems employed in support of this award.

The summary will be the basis of a dialogue which NSF will have with the recipient, directly or through community meetings. Discussions will address several topics, such as, but not limited to: evolving security concerns and concomitant cyber-security policy and procedures within the Government and at the recipient; available education and training activities in cyber-security; and coordination activities among NSF recipients.

## **70. Environmental and Historic Preservation Compliance**

The recipient acknowledges that NSF, as a Federal agency, must satisfy its compliance obligations under Federal environmental laws, including the National Environmental Policy Act, 42 U.S.C. §§ 4321, et seq., the National Historic Preservation Act, 54 U.S.C. §§ 300101, et seq., and the Endangered Species Act, 16 U.S.C. §§ 1531, et seq. The recipient must cooperate to the fullest extent possible with NSF's efforts to meet those obligations for any proposed activities warranting such compliance. The recipient will ensure that any contracts made under this award will be subject to this same condition.

The recipient must not undertake any activity that may be subject to Federal environmental laws until NSF has satisfied its environmental compliance obligations, as evidenced in writing by the cognizant NSF Grants and Agreements Officer. In the event that any cultural or historic materials are exposed, all construction work must immediately cease, and the recipient will contact the cognizant NSF Program Officer and the cognizant NSF Grants and Agreements Officer, within 48 hours of becoming aware of the exposure of cultural or historic materials.

## **71. Software Development**

Software designs, prototypes, and all documentation for the final designs developed under this agreement must be made fully transferable upon direction of NSF. NSF may make the software design, prototype, and documentation for the final design available to competitors for review during any anticipated re-competition of the project.

## **72. Rights in Data Necessary for the Operation and Management of the Research Infrastructure**

a. Notwithstanding the CA-FATC term and condition entitled, "Copyrighted Material," the recipient grants to the U.S. National Science Foundation in perpetuity the right to use and reproduce data produced under this award without charge or additional expense (except for whatever reasonable costs are incurred by the recipient to reproduce the data) as necessary should NSF have a future interest in the data.

b. The types and kinds of data deemed necessary for the operation and management of the research infrastructure, includes, but is not limited to:

1. Preventive maintenance guides
2. Preventive maintenance histories
3. Operating manuals and similar plans

4. Facility and instrument drawings (including design, shop and as-built drawings), designs and specifications
5. Schematics
6. Warranty data
7. Schedules
8. Software and manuals developed under this award
9. Inventories
10. Document indices
11. Subawards, contracts and vendor agreements
12. Operations reports
13. Memoranda with third parties pertaining to the award
14. Safety manuals

c. Rights acquired by NSF under this term and condition do not include rights in any data produced solely for scientific research purposes or studies.

d. The recipient must comply with [NSF Data Management Plan](#) requirements and notify NSF prior to introducing data that was not originated under the award, if such data will be critical to operate and/or manage the research infrastructure. NSF will consider any limitations on transferability of the data to a future recipient, as well as potential complications of any proprietary claims to the data prior to approving its use.

e. The recipient must ensure that the requirements of this term and condition flow down to all subrecipients and contractors at all tiers.

### **73. Knowledge Management**

The recipient should participate in NSF's [Knowledge Management Program](#) to foster a learning culture across NSF's research infrastructure portfolio. Participation may include but is not limited to: sending appropriate staff to the annual Research Infrastructure Workshop; presenting lessons learned or good practices at the annual workshop; participation in the Workshop Planning Committee; or providing lessons learned or good practices to NSF through either the Workshop Planning Committee, the cognizant NSF Program Officer or the cognizant NSF Grants and Agreements Officer.

### **74. Project Personnel and Competencies**

NSF's research infrastructure portfolio requires skilled people that collectively possess a broad range of professional competencies. The minimum set of competencies NSF considers essential for managing its major facilities are detailed in NSF's *Research Infrastructure Guide*.

### **75. Financial Reporting**

The recipient shall submit interim financial data reports at an interval and in a format specified by the cognizant NSF Program Officer, and if the award is over a specified threshold as mentioned in the cooperative agreement. The report shall be in the Work Breakdown Structure (WBS) format as negotiated with NSF and to a level specified by the NSF Program Officer with the underlying data traceable to the approved NSF budget format. The report shall include the approved budget amounts, actual costs incurred to date by WBS, and residual funds that remain. Reports should be submitted in Research.gov using the Interim Reporting function, unless otherwise specified by the cognizant NSF Program Officer or the cognizant NSF Grants and Agreements Officer.